

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221

### HUMAN SERVICES COMMITTEE

Patrick Evans, Chair

Carole Andrews, Vice Chair

Steve Fewell, Pat Moynihan Jr., Pat La Violette,

Pat Wetzel, Jesse Brunette

### HUMAN SERVICES COMMITTEE

Wednesday, March 23, 2011

6:00 p.m.

Rm. 200, Northern Building  
305 E. Walnut Street

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 23, 2011.

### Comments from the Public

### Report from Human Services Chair, Patrick Evans

1. Review Minutes of:
  - a. Children with Disabilities Education Board (February 23, 2011)
  - b. Human Services Board (February 10, 2011)
  - c. Legislative Subcommittee (February 22, 2011)

### Human Services Dept.

2. Executive Director's Report.
3. Update on Electronic Medical Records (EMR).
4. High Cost Cases.
5. Financial Report for Community Treatment Center and Community Programs.
6. Community Treatment Center Update.
7. Monthly Inpatient Data – Community Treatment Center and Bellin Psychiatric Center.
8. Approval for New Non-Continuous Vendor.
9. Request for New Vendor Contract.
10. Monthly Contract Update.

Aging & Disability Resource Center – No agenda items.

Health Department – No agenda items.

Syble Hopp – No agenda items.

Veterans' Services – No agenda items.

### Other

11. Audit of bills.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda. Word97agenda/humsvc/January\_2011.doc

**PROCEEDINGS OF THE BROWN COUNTY**  
**HUMAN SERVICES COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, February 23, 2011 in Room 200, Northern Building 305 East Walnut Street, Green Bay, Wisconsin

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**Present:** Carole Andrews, Jesse Brunette, Pat Evans, Steve Fewell,  
Pat Moynihan, Pat LaViolette  
**Excused:** Pat Wetzel  
**Also Present:** Brian Shoup – Executive Director Human Services Dept  
Tim Schmitt, Jenny Hoffman, Tim Schmitt, Jean O'Leary  
Ellen Sorenson, Debbie Klarkowski  
Judge Don Zuidmulder, Beth Robinson-Drug Court Coordinator  
Other Interested Parties

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**I. Call Meeting to Order:**

The meeting was called to order by Chairman Pat Evans at 6:00 p.m.

**II. Approve/Modify Agenda:**

**Motion made by Supervisor Andrews and seconded by Supervisor Brunette to approve the agenda. MOTION APPROVED UNANIMOUSLY**

**III. Approve/Modify Minutes of January 26, 2011:**

A change was made to page 3, #7, paragraph 2, regarding the Director's report on Electronic Medical Records to read: "Mr. Shoup added that interoperability of 95% will be achieved through the use of interfaces, which is federally compliant".

Executive Hinz pointed out that Captain Jeff Sanborn's name was misspelled. (it is not Sandborn).

**Motion made by Supervisor Brunette and seconded by Supervisor Andrews to approve the minutes as modified. MOTION APPROVED UNANIMOUSLY**

**Comments from Public:**

**Report from Human Services Chair, Patrick Evans:**

**1. Review Minutes of:**

- a. Aging & Disability Resource Center (January 27, 2011)
- b. Children with Disabilities Education Board (January 26, 2011)
- c. Community Options Program planning Committee (January 24, 2011)
- d. Human Services Board (January 13, 2011)
- e. Veterans Recognition Subcommittee (12/7/2010 & 2/8/2011)

**Motion made by Supervisor Andrews and seconded by Supervisor Fewell to receive and place on file 1a – 1e. MOTION APPROVED UNANIMOUSLY**

**Drug Court:**

**2. Update on Drug Court by Judge Zuidmulder:**

Judge Don Zuidmulder and Drug Court Coordinator, Beth Robinson, updated the committee on the status of the Drug Court Program. Judge Zuidmulder indicated that the program will have its second graduate in April. There are presently 10 active participants, two pending, with a goal of 12 to 15 total. He stated the program has gone through a learning curve after consideration of participant's issues and it has been determined that the goal is to have sober, productive citizens.

Zuidmulder addressed a possible Veterans Court in Brown County, stating that he, Tom Hinz, Judge Kelley, Jed Neuman, and Jerry Polus, Veterans Administrator, are planning a trip to Tulsa in March to visit a Veterans Court and its operation. Zuidmulder estimates that a Veterans Court can operate in Brown County at no cost using volunteers and the present Veterans Administration staff.

A request was made for Drug Court Coordinator, Beth Robinson, to attend the Wisconsin Association of Treatment Court Professionals Conference in Wisconsin Rapids at a cost of \$469. He pointed out that Ms. Robinson has spent \$642 in personal funds for certification. The consensus of the committee was to approve.

*(Supervisor Moynihan arrived 6:12 p.m.)*

Zuidmulder informed the committee that Drug Court is held every Friday at 2 p.m. At 1 p.m., there is discussion regarding the cases that will be processed and he invited committee members to attend.

**Motion made by Supervisor Andrews and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**Carry-Over:**

**3. Health & Human Service Division 2010 to 2011 Carryover Fund:**

**Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**Human Services Dept:**

**4. Executive Director's Report:**

Director Brian Shoup highlighted the following:

- Family Care –Staff is working on the 2012 & 2013 budget. In the first year focus will be on children's services.
- Psychiatrist-CTC – As there has been no success in finding a psychiatrist, It is planned to retain a search firm for this purpose. Estimated cost is in the \$40,000 to \$50,000 range. Supervisor Brunette asked where the dollars would come from and Tim Schmitt indicated he is looking for cost savings in other areas which can be transferred. He stated there will be no levy impact.

The Human Resources Department is involved with this task and a firm is being considered through a referral from Bellin Hospital.

- CTC Census – Has been down the first two months of this year both with Brown County residents and out-of-county residents. Shoup indicated staff will be watching to see if this is a trend and may look at the possibility of more diversion beds.

**Motion made by Supervisor Brunette and seconded by Supervisor LaViolette to receive and place on file.**

**MOTION APPROVED UNANIMOUSLY**

**5. Report on Electronic Medical Records (EMR) Selected Vendor and Financing:**

Tim Schmitt reported that contracts have been executed for the EMR system. He expects implementation to occur at the end of March.

**Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

**6. Action on Proposal Transferring Fraud Investigation Sheriff 's Office:  
See Resolution #13 below.**

**Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

**7. Financial Report for Community Treatment Center and Community Programs:**

Mr. Schmitt reported staff is in the process of closing out 2010. He is forecasting a deficit of \$800,000 in Community Programs. A budget adjustment follows on the agenda (#14).

**Motion made by Supervisor LaViolette and seconded by Supervisor Moynihan to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**8. Community Treatment Center Update:  
A deficit of \$468,000 is forecasted. Combined program deficit (CTC & Community Programs) is forecast at \$1.26 million.**

**Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**9. Monthly Inpatient Data – Community Treatment Center and Bellin Psychiatric Center:**

**Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY**

10. **Approval for New Non-Continuous Vendor:**

**Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

11. **Request for New Vendor Contract:**

**Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

12. **Monthly Contract Update:**

**Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY**

13. **Budget Adjustment Request (#11-17): Interdepartmental Reallocation or Adjustment (including reallocation from the County's General Fund):**

This budget adjustment accounts for the transfer of 10 months of revenues and expenses for one fraud investigator to the Sheriff's Department.

**Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

14. **Budget Adjustment Request (#10-182): Increase in expenses with offsetting increase in revenue:**

Increase in expenses, revenue, and fund balance is applied to accounts to cover projected deficits in various accounts due to additional use of children's waivers and chronically mentally ill.

**Motion made by Supervisor Andrews and seconded by Supervisor Fewell to approve. MOTION APPROVED UNANIMOUSLY**

15. **Resolution regarding change in Table of Organization Human services Department (delete Welfare Fraud Investigator) Sheriff's Department (add Sergeant):**

**Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

16. **Initial Resolution authorizing the Issuance of Not to Exceed (\$15,750,000) Corporate Purpose General Obligation Bonds or Notes of Brown County, WI in on one or more series at one or more times;**

**Motion made by Supervisor Fewell and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

- a. **Financial/Human Services Management System Electronic Medical Records (EMR) Initial Resolution authorizing General Obligation Bonds in an amount not to exceed \$1,850,000.00:**

**Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

**Aging & Disability Resource Center – No Agenda Items**

**Health Department – No Agenda Items**

**Syble Hopp – No Agenda Items**

**Veterans' Services – No Agenda Items**

**Other:**

**17. Audit of Bills:**

**Motion made by Supervisor Andrews and seconded by Supervisor Fewell to approve audit of bills. MOTION APPROVED UNANIMOUSLY**

**Motion made by Supervisor Brunette and seconded by Supervisor Moynihan to adjourn at 6:45 p.m. MOTION APPROVED UNANIMOUSLY**

Respectfully submitted:

Rae Knippel,  
Recording Secretary

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Wednesday, February 23, 2011

Board Members Present: K. Gustman, S. King, M. Greenlaw, B. Clancy

Board Members Excused: J. Van Sistine

Others Present: B. Natelle, A. Nizzia, S. Goron, S. Keckhaver

1. Call to order - 4:00 p.m. -- K. Gustman.
2. Action Item: Approval of Board Minutes January 26, 2011: S. King moved to approve the minutes of the January 26, 2011 Board meeting. B. Clancy seconded the motion. Motion carried.
3. Correspondence: A letter was read from Lamers Bus Lines detailing the February Bus driver transportation meeting and the topics that were covered at their meeting. A letter was read from Leadership Green Bay thanking Syble Hopp School for participating in their Education Session. B. Clancy moved to receive and place the correspondence on file. M. Greenlaw seconded the motion. Motion carried.
4. Action Item: Approval of Agenda: M. Greenlaw moved to approve the agenda as presented. S. King seconded the motion. Motion carried.
5. Action Item: Donations: The DePere Kiwanis donated 16 adult and 8 children tickets for the DePere Kiwanis Pancake and Porkie Breakfast.

Georgia-Pacific donated 87 cases of various paper products to the school.

Jerry Sauer donated 4 tickets to the Shrine Circus for students.

Mcroe BioTechnology donated colored Velcro, gel padding and knee immobilizers to the Physical Therapy Department.

Dr. P. Lane Goolsby designated \$520 to Syble Hopp School in honor of Rachel through the Aurora Health Care Employee Partnership Campaign for 2010.

Elona Winslow donated \$20 to Danielle Romenesko's classroom.

Paul & Jennifer Garrison donated \$50 to Megan Fry's classroom.

Tami Cornette donated five coats for students and miscellaneous office supplies for staff use.

MidWest Sports Events presented a check for \$1,833 to Syble Hopp School for providing volunteers at the Valentine Run held on February 12<sup>th</sup>.

S. King moved to accept these generous donations. M. Greenlaw seconded the motion. Motion carried.

## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, February 10, 2011 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

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**Present:** Tom Lund, Chairman, Paula Laundrie, JoAnn Graszberger, Helen Smits, Alison Draheim, Craig Huxford, Susan Hyland, Bill Clancy, Carole Andrews

**Excused:** Maria Zehren

**Also**

**Present:** Brian Shoup, Executive Director Human Services  
Jim Hermans, Child Protective Services and Juvenile Justice Manager  
Jim Kasprzycki, CPS Ongoing Supervisor  
Kevin Brennan, Foster Care/CPS Ongoing Supervisor  
Frances Bass, CPS Intake Supervisor  
Mary Johnson, CTC Administrator  
Jean O'Leary, Director of Community Programs  
Jenny Hoffman, Economic Support Administrator

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1. **Call Meeting to Order:**  
The meeting was called to order by Chairman Tom Lund at 5:45 p.m.
2. **Approve/Modify Agenda:**  
Andrews/Laundrie moved to approve; motion passed unanimously.
3. **Approve Minutes of January 13, 2011 Human Services Board Meeting:**  
Andrews/Clancy moved to approve the minutes dated January 13, 2011 with the following revision:
  1. Jenny Hoffman and Jean O'Leary arrived to the meeting last at 5:45 p.m.

The motion was passed unanimously.

4. **Executive Director's Report:**

**Family Care and Post Family Care**

Brian reported on what we have been anticipating with the Family Care rollout coming up. He noted that there have been ongoing meetings to try to envision where we will be after Family Care has rolled out. With Family Care approaching, we are forced to look the Transition Year (March of 2012) and the first Full Year (2013).

Some of the anticipated challenges may include:



1. We will be losing approximately 40 million dollars in revenue and expenses.
2. As we grew over the years we plugged in Medicaid waiver dollars into other department / areas (such as administration). Now that we are downsizing, we need to figure out how to maintain a core management structure without those dollars. This will require the entire management team to accomplish this.

\*Brian assured the Board that as we move forward and gather new information, he will keep the members up to date.

Some of the questions from the Board included:

Q: How will the money going to Family Care be allocated?

A: Brian and Jean responded by explaining that these dollars will be going away.

Q: Supervisor Clancy asked how much money will be saved over time.

A: Jean explained that over the first five years of the Family Care District's operations, Brown County Human Services will begin saving money. Supervisor Clancy asked how that will work. Brian explained that there will be a five-year spend down although in the transition year of 2012 we expect our expenses to temporarily increase. After that, Brown County will have a maintenance of effort requirement to be paid to the Family Care District. Initially it will be based on the County's 2006 basic state allocation. It will be reduced over the first five years, until it reaches a figure of 22% of this basic county allocation. At that point it will continue at that rate indefinitely. We estimate that this will result in an annual savings upwards of \$500,000.

Q: Supervisor Andrews asked how Fond du Lac County's Family Care is going.

A: Jean explained that Fond du Lac County was one of the pilot counties for Family Care around 2001. Their experience as a pilot county demonstrated that there was a savings over time and that their previous wait list was eliminated.

Supervisor Andrews indicated that the N.E.W. Family Care District is not courting any additional counties other than the original seven counties that are part of the current District.

## **5. Study of Child Protection Services and Policy Development.**

Jim Hermans and his Child Protection supervisors, Jim Kasprzycki, Kevin Brennan and Frances Bass led the second phase of the Child Protective Services study and policy development.

They started by giving a presentation that included issues, procedures and comparison data from surrounding counties relating to Child Protection and Foster Care.

The presentation team passed out a few case photos the Child Protective Unit uses for training purposes. The photos gave a visual understanding of what the case workers are looking for to determine if an investigation would be necessary.

One important topic that was discussed was the issue of confidentiality when reporting. Frances stated that all of the reports/calls that come in are 100% anonymous. She also stated that was a report has been made, they do not release information related to the case freely. Frances noted that each report/call or referral reported not only goes into the Brown County database, but is also shared State Wide.

Despite Brown County having a larger population than the second and third largest counties (Outagamie and Winnebago) in our region, Jim Hermans showed data that indicates Brown County Protective Services experiences higher caseload sizes and higher supervisor to social worker ratios.

Population	
Brown County	247,319
Outagamie County	177,155
Winnebago County	165,370

Caseworker vs. Caseload Side Comparison		
County	Ongoing Caseworkers	Caseload Size
Outagamie	14	15
Winnebago	12.5 (Regular) 2 (Intensive)	14 (Regular) 7 (Intensive)
Brown	13	17

These factors, Jim Hermans said, result in Brown County lagging significantly behind in the percentage of neglect and abuse referrals that it can investigate (see chart below).

2010 Comparison Data					
County	Total Reported Cases	Number of Investigations	% of Referrals Investigated	Number of Workers Assigned to Investigations	Investigations per Worker
Outagamie	3283	1332	41%	13	102
Winnebago	2935	1298	44%	12	108
Brown	3685	1114	30%	10	111
State			50%		
National			60%		

**Questions Asked /Topics Raised During Presentation:**

Q: What percent of families that CPS has worked with (and completed the 60 day period) end up returning back? *(Board Member Draheim)*

A: Frances explained that our systems do not track those data.

Q: What happens with Child Protective Services cases where there is a dirty home or unfit housing? *(Chairman Lund)*

A: Frances said in some situations, Housing Authority becomes involved and then it is under their jurisdiction/policies. Child Protective Services would make arrangements for the children to be removed from the home until it has been satisfactorily cleaned. Many times arrangements are made with other family members.

Board Member Hyland said when a teacher calls to make a report; it can be an overwhelming feeling of doubting themselves that they are doing the right thing. It would be helpful if the social worker taking the report could show more patience and understanding to the caller. The social worker needs to understand that in most circumstances the caller may not know the checklist of information the intake worker needs to complete the report. In some school districts, teachers end up reporting. Often, the teaching is the one seeing the effects of the abuse or neglect and they end up reporting.

Board Member Draheim said that in the Green Bay School District, teachers are reporting. However, the school district has gone through some training to help prepare teachers when these situations come up. She mentioned that the Green Bay School District has worked with Frances and our Child Protective Services unit in the past and it has proved successful. Now, the Green Bay School District has a checklist of information they know the intake worker will request of them. Overall, the training and system has made the process of reporting a little easier for the caller and intake worker.

Q: When a call comes in and is reporting for a second time, why is the caller responsible for saying the same information twice?

*(Board Member Hyland)*

A: Jim Hermans explained that often there is not enough information given from the call to have grounds for an investigation. Especially in cases where the caller cannot answer or give detail that the intake worker is asking. Frances Bass stated that because of confidentiality, each call has to be taken "as it was the first". This also allows the opportunity for the intake worker to gain any (small or large) additional piece of information from each caller that may not have been in the first report.

Q: How can ordinary citizens get all (or know all) of the information that the intake worker is requesting? *(Board Member Smits)*

A: The presentation team along with Chairman Lund suggested that there may be a need for more public service announcements to make citizens aware of avenues they can take when reporting. Additional suggestions included:

- Public Service Announcements
- Make public aware of resources such as 211 Hotline
- Possibly put information on the Brown County website that explains "What is Abuse" and "What is Neglect". The website could also include a checklist of questions the intake worker will ask to help the reporter be more aware of what they will need. This form would also clearly state that all reports are confidentially taken and the information is confidentially held and will not be shared.

Board Member Draheim expressed the great importance of the screening process. She said not only do we rely on this process to help protect children, but there are cost benefits to the County if we are screening more children. For example, without screens there is a much higher chance for that child or children to become part of the County system in various ways (i.e. prison system, welfare, etc.) In the end, it will cost the County and citizens more if we fail to screen out cases initially. Not only are we losing money, but more importantly we are failing the children.

Board Member Draheim noted that that currently, Brown County is screening at 30%. As a comparison, the National Average is 60% and the State Average is 50%; Brown County is well below these averages. Chairman Lund said that it is important to remember that Brown County offers other programs/services that are intended to help children earlier to help prevent them going into the system. For example, Birth to 3 and Healthy Families, along with other early intervention services.

Board Member Huxford commented on that amount of caseloads per each case worker in Brown County is much too high compared to similar counties. We cannot expect the case workers to perform at their highest when they are overloaded. There is certainly the possibility of the case workers "burning out", or they leave Brown County and go somewhere where their case load is not so intensive in order for them to focus the right time and energy on each client.

Q: With the transition into Family Care, do we have the ability to transfer some of those employees we will be losing into Child Protective Services to give that department more staff?  
*(Supervisor Andrews)*

A: Brain said that the transition into Family Care will not free up positions. Those positions will be lost to Family Care.

Brian pointed out that experienced management staff retention is a concern he has and salary inequities come into play. To illustrate this, he asked the Child Protection Supervisors to comment on their pay relative to their direct reports. Kevin Brennan said that 40% of his direct reports are more highly compensated than he is. Brian said that surrounding counties are posting similar supervisor positions at higher salaries than what is offered at Brown County.

Q: Does the Board have a right to request a salary comparison with comparable counties? (*Board Member Draheim*)

A: Brian said the Human Services Board is a governing body and has the right to make such requests. The Board could direct the Chairman to advance such requests.

Various members of the Board expressed interest in a small study on comparable counties and salaries. Board Member Draheim stated that the Human Services Board needs to be a board of action. She said this is why the members have joined the board – to make a difference.

At the end of the discussion, Brian said that the Board will be presented with the opportunity to bring up any issues of concerns or policy questions/changes. At that time, the Board will be able to take action if needed and make decisions to help improve Child Protective Services and the policies/procedures within Brown County.

**6. Nomination / Application Process Barbara Bauer Award for 2011:**

Draheim/Andrews moved to approve the Nomination Form for Barbara Bauer Award with the following revisions:

1. Include information detailing that the applications should be turned into the Brown County Human Services Board by October 1<sup>st</sup>. Nominations will be considered at the November Human Services Board meeting.
2. The form should reflect one co-signer; giving the nominator to include more if they desire.

The motion was carried unanimously.

Additional Comments from Board Members:

- Chairman Lund suggested that we should annually inform the public through various media sources that we are soliciting nominations. He also suggested publishing the nomination form on the Brown County website.

**7. Financial Report:**

As noted on the agenda, 2010 End of Year Financial Report to be submitted at March meeting.

8. **Community Treatment Center Statistical Update:**  
Please refer to the packet which includes this information.

9. **Bellin Hospital Statistical Update:**  
Please refer to the packet which includes this information.

10. **Contract Update:**  
Brian mentioned that Dr. Warren (current primary physician at CTC) was previously contracted to CTC through Prevea; however, he has settled out of that contract. There is not an opportunity to contract directly with Dr. Warren to keep him on board at CTC. We are currently working on preparing some information and deciding if there will be an opportunity to offer him a package.

Please refer to the packet which includes this information.

11. **Other Matters:**

Next Meeting: March 10, 2010

5:15 p.m. – Sophie Beaumont Building, Board Room A

Topic: Study of Child Protection Services and Policy Development – 3<sup>rd</sup> Session of 4

12. **Adjourn Business Meeting:**  
Andrews/Laundrie moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 7:57 p.m.

Respectfully Submitted,

Laura L. Chartier  
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY**  
**LEGISLATIVE SUB-COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Legislative Sub-Committee** was held on Wednesday, February 22, 2011 Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, WI

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**Present:** Bernie Erickson, Mike Fleck, Dave Kaster, Mary Scray, Pat Wetzel  
**Excused:** Jack Krueger  
**Also Present:** Ellen Sorenson, Supervisor Carol Andrews

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1. **Call Meeting to Order:**

The meeting was called to order by Chairman Mike Fleck at 5:20 p.m.

2. **Approve/Modify Agenda:**

Supervisor Andrews requested that Item #4 be held for a future agenda.

**Motion made by Supervisor Erickson and seconded by Supervisor Wetzel to approve the agenda as modified. MOTION APPROVED UNANIMOUSLY**

3. **Approve/Modify Minutes of January 26, 2011:**

**Motion made by Supervisor Erickson and seconded by Supervisor Wetzel to approve the minutes. MOTION APPROVED UNANIMOUSLY**

4. **Communication from Supervisor Andrews re: to review the policy by which reclassification takes place in County Departments and to create a more specific procedure that better spells out the responsibilities of all parties. *Referred from January 27, 2011 Administration Committee:***

Held per request of Supervisor Andrews.

5. **Report on County Ambassador Program Meeting with Legislators:**

Ellen Sorenson reported that she met with State Representatives Karl VanRoy and Andrew Jacque, John Kleinke's staff, and Senator Rob Cowles in January. She presented a list of issues and concerns from Brown County which included the following:

- To restore the 911 surcharge fund
- Probation Hold Reimbursements (only receiving \$28 of the \$41)
- Preventative Programs that will insure that the County can meet the growing demand among residents for Food Share, Badger Care, and medical services
- Suggested that the juvenile intake facility, Ethan Allen, be closed.
- To stop transferring segregated funds
- To continue Family Care funding

When asked the response of legislators, Ms. Sorenson stated that Senator Cowles appeared to be the most knowledgeable and sympathetic.

6. **Report on Legislative Actions and Proposed Actions in Madison:**

Sorenson reported that she also attended Legislative Days. The Governor chose not to meet with them, although there were several Cabinet Secretaries who indicated they would be

providing "tools". She indicated that rumors in Madison indicate a 50% cut in revenue sharing. Half of the present shared revenue of \$4.9 million would mean a \$2.2 million impact and zero % levy. She had no information on Community Aids which will directly affect Human Services.

Although staff is attempting to determine impact, there are several unknowns including Family Care, first year interest on new borrow, and salary adjustments. Human Resources Director, Debbie Klarkowski, has estimated a possible savings from the Wisconsin Retirement Fund in 2012 which could offset structural deficit and some of the loss of shared revenue.

7. **Effects of Governor's Budget Repair Bill:**

Chairman Fleck asked the potential impact of the Governor's plan to eliminate contracts. Ms. Sorenson indicated that wages can be negotiated, however, any increases above the cost of living would have to go to referendum. She stated that the State will be writing rules in regard to grievance procedures and Human Resources will be required to restructure when dealing with labor.

Supervisor Andrews noted that Wisconsin Counties Association (WCA) has addressed some of the possible issues. Chairman Fleck also indicated that the NRB has set rules regarding negotiation, work conditions, overtime, etc., in addition to OSHA.

*(Supervisor Scray arrived 5:20 p.m.)*

Supervisor Erickson asked if funded and unfunded mandates have been addressed and Sorenson indicated that the State will have to address this issue and at this time WCA has asked for clarification. She noted that Department Heads have been asked to look at their budgets and identify funded and unfunded programs. This information will be coming forward.

Supervisor Scray indicated that in a conversation with Attorney Fred Mohr, he stated that if the Governor's bill goes through, County Code will need to be revisited and updated. Scray also commented on a possible savings from retirement benefits, however, Sorenson reiterated it would not be enough, estimating savings at \$3.5 million, and there is a \$5 million deficit.

8. **Such Other Matters as Authorized by Law:**

**MEETING CHANGE:**

**WCA Regional Legislative Meeting changed from March 1<sup>st</sup>**

**New Date: Tuesday, March 15, 2011 0 a.m. to noon**

**Holiday Inn I-43 & Hwy 151, Manitowoc, WI**

Ms. Sorenson explained that the date of the Regional Legislative meeting was changed so that it falls after the introduction of the state biennial budget. The focus of the meeting will be on the current budget adjustment bill and its impact on counties (WCA eNews attached)

**Motion made by Supervisor Erickson and seconded by Supervisor Scray to adjourn at 6:40 p.m. MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel  
Recording Secretary

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**Brown County Economic Support and Community Services  
Preliminary Variance Forecast Based on  
2010 Forecast Financials**

(UnAudited)				
	Annual Budget	Annual Forecast	Variance	
Agency Management Division:				
Agency Management (111)	\$ 260,107	278,783	\$	(18,676)
Agency Support (112)	1,762,720	1,608,372		154,348
Financial Services (114)	1,222,146	1,295,534		(73,388)
Contract Administration (116)	184,598	161,876		22,722
Management & Info. Sys. (115)	880,617	898,327		(17,710)
Protective Payee (119)	347,333	324,241		23,092
Quality Improvement (117)	74,391	75,295		(904)
Total Agency Management	\$ 4,731,912	\$ 4,642,429	\$	89,483
Economic Support Division				
Fraud Investigation (131)	\$ 189,174	174,132	\$	15,042
Economic Support Unit (132)	1,074,073	980,956		93,117
Economic Support Certification (133, 134, 136)	2,281,449	2,190,515		90,934
Economic Support - Child DayCare (138)	183,046	186,880		(3,834)
Sub Total Econ Supp Provided Serv	3,727,742	3,532,483		195,259
Economic Support Purch. Serv. (135)				
EAP Program	356,384	336,833		19,531
Interpreter Service	17,000	23,068		(6,068)
BCID Verification	1,000	282		718
MA Transportation	110,725	107,316		3,409
SSI/MA Burials	185,001	182,612		2,389
Sub Total Economic S. Purch. Serv.	670,090	650,111		19,979
Total Economic Support	\$ 4,397,832	\$ 4,182,594	\$	215,238
Children's Services Division:				
CCS Children's Unit (141)	\$ 250,360	261,768	\$	(11,408)
Juvenile Justice Unit (142)	1,353,694	1,341,113		12,581
Child Protect Services - Intake (143)	1,136,011	913,596		222,415
Child Protect Services - Ongoing (144)	1,034,599	947,885		86,714
Child Protect Services - Ongoing (145)	906,610	785,221		121,389
Shelter Care (146)	785,988	719,939		66,049
Volunteer Services (147)	219,239	217,065		2,174
Children & Family Services (148)	934,029	841,559		92,470
Sub Total Children Serv Provided Serv	6,620,530	6,028,145		592,385

**Brown County Economic Support and Community Services  
Preliminary Variance Forecast Based on  
2010 Forecast Financials**

	(UnAudited)	Annual Budget	Annual Forecast	Variance
<b>Purchase Services Child &amp; Fam.</b>				
Alternate Care		2,719,000	2,732,292	(13,292)
Wrap Around		320,000	452,776	(132,776)
Children's Autism Program		2,024,199	2,166,639	(142,440)
Family Support		121,698	77,423	44,275
Healthy Families - POCAN		352,747	352,747	-
Children's CLTS Waiver		1,607,840	2,130,885	(523,045)
Children and Family - Alternate Care		159,758	185,000	(25,242)
Children and Family - CFS Unit		135,519	194,847	(59,328)
Bed Hold		159,711	159,711	-
Children's Advocacy Center		50,000	50,000	-
Coordinated Service Team		50,000	10,250	39,750
CFS Respite		5,000	500	4,500
DMC Grant		-	-	-
Healthy Families		216,620	216,620	-
Birth to Three		1,039,722	869,485	170,237
Youth Aids		1,146,849	1,062,209	84,640
Youth Aids Independent Living		43,963	43,963	-
CDC - Respite Care		150,000	145,064	4,936
Domestic Violence		43,653	59,173	(15,520)
Safe and Stable Families Grant		72,100	72,100	-
Family Strengthening		287,400	312,023	(24,623)
CISN Program		275,000	400,764	(125,764)
Family Based Services		15,534	27,327	(11,793)
Family Planning		-	-	-
Kinship Care - Abuse & Neglect		604,435	604,435	-
State Mental Health Stays		257,105	74,965	182,140
Teen Parenting Skills		183,600	183,600	-
Other		620,360	659,953	(39,593)
<b>Sub Total Children Serv Purchased Serv</b>		<b>12,661,813</b>	<b>13,244,751</b>	<b>(582,938)</b>
<b>Total Children's Services Division</b>		<b>\$ 19,282,343</b>	<b>\$ 19,272,896</b>	<b>\$ 9,447</b>
<b>Adult Services:</b>				
Adult Protective Services (161)		\$ 433,543	442,993	\$ (9,450)
Community Support - COP (162)		1,347,223	1,624,496	(277,272)
Community Support - CIP (163)		1,768,698	2,373,968	(605,260)
Personal Care Nurses (166)		469,305	925,739	(456,434)
Information & Assessment (164)		206,139	162,260	43,879
Community Treatment - MI (173)		2,883,601	2,932,972	(49,371)

**Brown County Economic Support and Community Services  
Preliminary Variance Forecast Based on  
2010 Forecast Financials**

	(UnAudited)	Annual Budget	Annual Forecast	Variance
Community Supportive Services (174)		335,662	308,437	27,225
Community Crisis Response Team (165)		94,163	89,234	4,929
Drug Court Unit (175)		178,328	114,082	64,246
AODA Services (171)		894,124	784,757	139,367
AODA/CTP/CSP Support Services (172)		754,681	897,617	(142,936)
<b>Sub Total Adult Services Provided Services</b>		<b>9,365,467</b>	<b>10,626,544</b>	<b>(1,261,077)</b>
<b>Purchased Services:</b>				
Elder Abuse Grant		35,000	35,000	-
Elderly Community Aids/Lewy		152,524	16,239	136,285
AODA Block Grant		853,332	545,336	307,996
AODA - MHC		337,218	307,272	29,946
AODA - Community Aids/Lewy		372,788	181,875	190,913
Intoxicated Driver Program		48,960	44,520	4,440
IV - Drug Abuse Treatment		90,000	59,291	30,709
COP Services		1,340,034	989,680	350,354
COP Administration		5,000	5,000	-
COP Waiver Services		4,589,225	4,343,684	245,541
CIP/II Nursing Home Relocations		866,885	614,911	251,974
Personal Care Asses. & Serv.		7,306,287	6,010,819	1,295,468
PH & Sensory - Community Aids/Lewy		59,715	16,204	43,511
CIP II Services		3,445,784	4,596,748	(1,150,964)
CIP/II - Diversions		389,423	647,044	(257,621)
CIP/II Family Care		4,493	23,282	(18,789)
CIP/II - MFP		29,472	6,099	23,373
CIP 1A Services		3,292,075	3,726,083	(434,008)
CIP 1B Services & CSLA		14,257,671	15,416,975	(1,159,304)
Brain Injury Prg. Services		347,093	325,709	21,384
DD - Community Integration		7,512,653	7,494,626	18,027
DD Community Aids		577,761	803,136	(225,375)
DD - Advocacy		32,364	32,364	-
DD - Respite		-	-	-
DD-Transition Students		127,213	31,408	95,805
MI Community Aids/Lewy		2,438,236	3,301,873	(863,637)
MI Community Aids/Lewy - MHC		1,660,484	2,038,827	(378,343)
Crisis Respite		22,000	16,836	5,164
Crisis Stabilization		203,471	81,772	121,699
Crisis - Waivers		-	12,221	(12,221)
IMD OBRA Reallocations		347,423	383,867	(36,444)
CCS Program		933,635	541,665	391,970
MI Diversion Facility		724,136	793,455	(69,319)
MI - Block Grant		727,627	727,627	-

**Brown County Economic Support and Community Services  
Preliminary Variance Forecast Based on:  
2010 Forecast Financials**

(UnAudited)

	Annual Budget	Annual Forecast	Variance
MED Program	55,000	22,300	32,700
Homeless Shelter Prg.	41,004	41,004	-
Tenant Based Rental Grant	75,000	69,087	5,913
Transportation Grant	45,551	48,766	(3,215)
STAR SI Grant	31,215	-	31,215
Quality Improvement Grant	-	-	-
Prior Year Expenditures	-	(23,159)	23,159
Other	6,700	1,223	5,477
Sub Total Adult Services Purchases Services	53,384,452	55,469,135	(2,084,683)
Total Adult Services Division	\$ 62,749,919	\$ 66,095,679	\$ (3,345,760)
Total Holding Account		-	-
Grand Total Expenditures	\$ 91,162,006	\$ 94,193,598	\$ (3,031,592)
Revenues:			
General Property Taxes	\$ 19,036,027	19,036,027	\$ -
State Funds	61,528,200	64,453,664	\$ 2,925,464
Intergovernmental Charges	8,197,412	8,282,210	84,798
Public Charges	1,995,271	2,013,229	17,958
Misc. Revenue	202,000	98,382	103,618
Transfer In	42,114	30,000	(12,114)
AODA MHC Transfer	-	-	-
Fund Balance Applied	-	-	-
Total Revenues:	\$91,001,024	\$93,913,512	\$ 3,119,724
Revenue over (under) expenses	(\$160,982)	(\$280,087)	(\$119,105)

# **Brown County Human Services**

## Community Programs Fund balance forecast report

Special Revenue Fund: Funds used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects  
Fund balance is defined by Governmental Accounting, Auditing, and Financial Reporting as the difference between assets and liabilities reported in a governmental fund

	3300.100/200 Desig Subseq Yr Exp	3300.700 Desig Cap Proj	3300.400 Reserve for Prepaid	Total
Balance as of 1/1/2010	\$2,521,242	\$1,100,000.00	\$412,160.00	\$4,033,402.00
Forecast 2010 net deficit	\$ (280,087.00)			(\$280,087.00)
Transfer Out to CTC for 2009 Net Deficit	(534,530.00)			(\$534,530.00)
*Projected balance as of 12/31/10	<u>\$1,706,625.00</u>	<u>\$1,100,000.00</u>	<u>\$412,160.00</u>	<u>\$3,218,785.00</u>

\*Note: Fund balance does not represent cash on hand  
Cash is consumed by working capital requirements (i.e. Accounts Receivable)

**Brown County Human Services**  
Community Treatment Center Net Asset report

Enterprise Fund: Funds used to account for services provided on a total or partial cost recovery basis to parties outside the government  
Fund balance is defined by Governmental Accounting, Auditing, and Financial Reporting as the difference between assets and liabilities reported in a governmental fund

	Unrestricted	Invest in Capital	Total
Balance as of 1/1/2010	\$1,161,181	\$19,568,155.39	\$20,729,336.65
Forecast 2010 net deficit	\$ (468,107.47)		\$0.00
Transfer in from CP to cover 2009 losses	\$534,530.48		(\$468,107.47)
Adjust investment in capital	\$457,799.78	(\$457,799.78)	\$534,530.48
			\$0.00
			\$0.00
*Projected Net Assets as of 12/31/10	\$1,685,404.05	\$19,110,355.61	\$20,795,759.66

\*Note: Net Assets do not represent cash on hand as the CTC produces negative cash-flow  
Cash is consumed by working capital requirements (i.e. Accounts Receivable and Inventory)

<b>Capital Asset Reconciliation</b>	
Net Capital Assets as of 11/30/2010	\$19,115,283.61
Less related debt	\$ (896.00)
Less related debt	\$ (4,032.00)
Investment in Capital	\$19,110,355.61

Brown County Human Services: Community Treatment Center  
Financial Statements by Classification

	Annual Forecast			
	Annual Budget	Budgeted % of Revenue	2010 Forecast	Forecast % of Revenue
<b>Revenues</b>				
Property Tax Revenue	\$ 2,965,079	20.7%	\$ 2,965,079	19.4%
Nursing Home Supplemental Funding	\$ 529,000	3.7%	\$ 601,293	3.9%
Hospital Revenue: Private Pay	\$ 295,000	2.1%	\$ 325,112	2.1%
Hospital Revenue: Other Payers	\$ 4,123,644	28.7%	\$ 4,392,106	28.8%
Hospital Revenue: CTP Reimbursement	\$ 2,147,702	15.0%	\$ 2,558,439	16.7%
Nursing Home Revenues: Private Pay	\$ 260,700	1.8%	\$ 425,338	2.8%
Nursing Home Revenues: Other Payers	\$ 3,430,345	23.9%	\$ 2,832,478	18.5%
Miscellaneous Revenue	\$ 23,268	0.2%	\$ 47,893	0.3%
Rent	\$ 157,260	1.1%	\$ 157,260	1.0%
Charges to County Departments	\$ 421,457	2.9%	\$ 437,046	2.9%
Transfer In: prior year	\$ -	0.0%	\$ 534,530	3.5%
Transfer In: HR retirees	\$ -	0.0%	\$ 38	0.0%
<b>Total Revenue</b>	<b>\$ 14,353,455</b>	<b>100.0%</b>	<b>\$ 15,276,612</b>	<b>100.0%</b>
<b>Expenses</b>				
Wages	7,193,829	50.1%	7,619,567	49.9%
Fringe Benefits	3,120,885	21.7%	3,164,747	20.7%
Employee costs	2,125	0.0%	2,301	0.0%
Operations & Maintenance	507,617	3.5%	470,485	3.1%
State Assessment	121,050	0.8%	120,483	0.8%
Utilities	7,100	0.0%	7,712	0.1%
Chargebacks	1,981,101	13.8%	1,890,409	12.4%
Contracted Services	1,041,902	7.3%	944,043	6.2%
Medical Expenses	409,800	2.9%	400,720	2.6%
Cost of Sales	7,000	0.0%	5,205	0.0%
Interest expense	150	0.0%	125	0.0%
Depreciation	913,000	6.4%	507,985	3.3%
Transfer out	83,651	0.6%	78,988	0.5%
Disposition of Fixed Assets	-	0.0%	(2,581)	0.0%
<b>Total Expenses</b>	<b>\$ 15,389,210</b>	<b>107.2%</b>	<b>\$ 15,210,189</b>	<b>99.6%</b>
<b>Net Excess (Deficit)</b>	<b>\$ (1,035,755)</b>	<b>-7.2%</b>	<b>\$ 66,423</b>	<b>0.4%</b>
<b>Levy Impact (unfavorable) favorable</b>	<b>\$ (122,755)</b>		<b>\$ 574,408</b>	

Levy Impact (unfavorable) favorable \$ (122,755) \$ 574,408 \$ 697,163

**Brown County****EMR Project Cost analysis**

3/10/2011

<b>Estimated project cost</b>	<b>2,547,300</b>
Less: Expenses incurred	
Consultant software selection	312,175
Project Management	22,720
Down pmt	139,634
Costs spent	<u>474,529</u>
Net costs not spent	<u><u>2,072,771</u></u>

**Funding Sources**

HS financial system fund balance	625,471
Designated CIP reserve	1,100,000
sub-total	<u>1,725,471</u>
Net fund balance deficiency (to borrow)	<u><u>347,300</u></u>



**BROWN COUNTY COMMUNITY TREATMENT CENTER  
STATISTICS FOR FEBRUARY 2011**

<b>ADMISSIONS</b>	<b>February</b>	<b>Year to Date 2011</b>	<b>Year to Date 2010</b>
Voluntary - Mental Illness	7	10	15
Voluntary - Alcohol	7	11	12
Voluntary - AODA/Drug	1	1	3
Police Protective Custody - Alcohol	29	82	48
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	87	156	182
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	2
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	1
Return from Conditional Release	10	23	33
Court Order Prelim. - Drug	0	0	1
Other	1	3	2
<b>TOTAL</b>	<b>142</b>	<b>286</b>	<b>299</b>

<b>ADMISSIONS BY UNITS</b>			
Nicolet	142	286	299
<b>TOTAL</b>	<b>142</b>	<b>286</b>	<b>299</b>

<b>ADMISSIONS BY COUNTY</b>			
Brown	100	195	216
Door	3	8	10
Kewaunee	3	4	7
Oconto	11	25	17
Marinette	2	9	9
Shawano	2	7	1
Waupaca	1	1	3
Menominee	3	7	5
Outagamie	5	8	4
Manitowoc	9	17	20
Winnebago	0	0	1
Other	3	5	6
<b>TOTAL</b>	<b>142</b>	<b>286</b>	<b>299</b>

<b>NEW ADMISSIONS</b>			
Nicolet	52	103	122
<b>TOTAL</b>	<b>52</b>	<b>103</b>	<b>122</b>

<b>READMIT WITHIN 30 DAYS</b>			
Nicolet	30	61	51
<b>TOTAL</b>	<b>30</b>	<b>61</b>	<b>51</b>

<b>AVERAGE DAILY CENSUS</b>	<b>February</b>	<b>Year to Date 2011</b>	<b>Year to Date 2010</b>
Nicolet	18	19	24
<b>TOTAL</b>	<b>18</b>	<b>19</b>	<b>24</b>

<b>INPATIENT SERVICE DAYS</b>			
Nicolet	516	1127	1409
<b>TOTAL</b>	<b>516</b>	<b>1127</b>	<b>1409</b>

<b>BED OCCUPANCY</b>			
Nicolet (37 beds)	50%	52%	114%
<b>TOTAL</b>	<b>50%</b>	<b>52%</b>	<b>114%</b>

<b>DISCHARGES</b>			
Nicolet	154	289	288
<b>TOTAL</b>	<b>154</b>	<b>289</b>	<b>288</b>

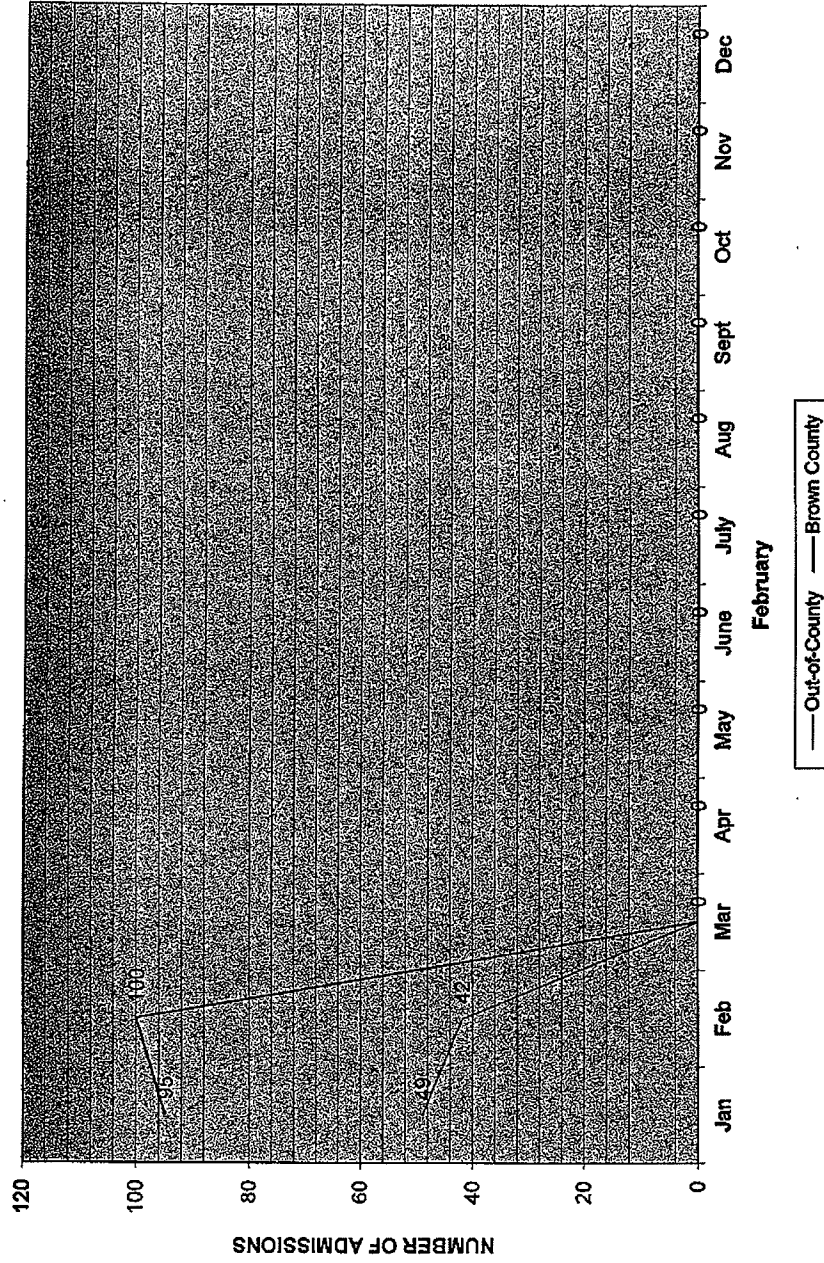
<b>DISCHARGE DAYS</b>			
Nicolet	563	1344	1299
<b>TOTAL</b>	<b>563</b>	<b>1344</b>	<b>1299</b>

<b>AVERAGE LENGTH OF STAY</b>			
Nicolet	4	5	5
<b>TOTAL</b>	<b>4</b>	<b>5</b>	<b>5</b>

<b>AVERAGE LENGTH OF STAY BY COUNTY</b>			
Brown	4	5	4
Door	1	7	9
Kewaunee	3	4	4
Oconto	5	5	4
Marinette	0	4	3
Shawano	3	4	2
Waupaca	1	1	2
Menominee	2	3	2
Outagamie	2	4	3
Manitowoc	4	4	6
Winnebago	0	0	15
Other	0	6	4
<b>TOTAL</b>	<b>4</b>	<b>5</b>	<b>5</b>

<b>In/Outs</b>	<b>February</b>	<b>YTD 2011</b>	<b>YTD 2010</b>
<b>TOTAL</b>	<b>13</b>	<b>22</b>	<b>20</b>

**BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- February, 2011**  
**NICOLET PSYCHIATRIC CENTER**



March 2, 2011

Brian Shoup  
Director of Community Services  
Brown County Human Services  
111 N. Jefferson St  
P O Box 22188  
Green Bay WI 54305-2188

Dear Mr. Shoup:

Thank you for agreeing to present this information to the Brown County Board of Supervisors.

I have attached an Excel spreadsheet that shows the daily census in February 2011 on the Adolescent Unit per addendum to the Memorandum of Understanding. Bellin Psychiatric Center did not transfer any involuntary adolescents to other institutions, nor were any admissions refused in the month of February.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Sharla Baenen, RN MSN  
President of Bellin Psychiatric Center

**BROWN COUNTY  
ADOLESCENT CENSUS  
FEBRUARY 2011**

	Sunday	Monday	Tuesday	Wed	Thurs	Friday	Sat
<b>Day 1 - 5</b>			1-Feb	2-Feb	3-Feb	4-Feb	5-Feb
Other			2	3	3	2	2
Brown County Voluntary			1	4	4	4	0
Brown County Involuntary			1	1	1	1	0
<b>Total</b>			4	8	8	7	2
<b>Day 6 - 12</b>							
Other	6-Feb	7-Feb	8-Feb	9-Feb	10-Feb	11-Feb	12-Feb
Brown County Voluntary	3	5	7	8	7	7	7
Brown County Involuntary	0	1	2	2	1	2	2
<b>Total</b>	3	6	9	10	8	9	11
<b>Day 13 - 19</b>							
Other	13-Feb	14-Feb	15-Feb	16-Feb	17-Feb	18-Feb	19-Feb
Brown County Voluntary	8	9	6	6	5	3	2
Brown County Involuntary	4	8	7	9	7	3	1
<b>Total</b>	14	20	17	21	18	11	8
<b>Day 20 - 26</b>							
Other	20-Feb	21-Feb	22-Feb	23-Feb	24-Feb	25-Feb	26-Feb
Brown County Voluntary	2	2	3	2	1	4	3
Brown County Involuntary	5	5	2	3	2	2	2
<b>Total</b>	9	9	8	7	4	7	6
<b>Day 27 - 28</b>							
Other	27-Feb	28-Feb					
Brown County Voluntary	5	9					
Brown County Involuntary	1	2					
<b>Total</b>	9	13					

Reported by:  
Bellin Psychiatric Center

TO: Human Service Committee Members

FROM: Jill Rowland  
Contract & Provider Relations Manager

DATE: March 15, 2011

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Allcox, Cynthia	Family Support	1/3/11	2/16/11
Nizzia, Abbie	Family Support	1/3/11	2/16/11
Kids Castle LLC	Daycare	1/3/11	2/16/11
Growing Green Child Dev. Center	Daycare	1/3/11	2/16/11
Shopko RX Care	Pharmacy Services	2/11/11	3/16/11
Schuessler, Judith	Mileage	2/18/11	
Dhalwal, Tina	CTC Services	2/24/11	
Small Jr., Alan	Respite	2/24/11	
Forgetting the Pill.com	Supplies	3/7/11	
Koss, Tana S.	Respite	3/9/11	
Schwarz, Jennifer J.	Respite	3/9/11	

TO: Human Services Committee Members

FROM: Jill Rowland  
Contract & Provider Relations Manager

DATE: March 15, 2011

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Rogers Adult Family Home	Adult Family Home	\$35,601	1/14/11	2/16/11
Goltz Adult Family Home	Adult Family Home	\$19,840	2/22/11	
Crestwood Healthcare	CBRF	\$50,000	3/1/11	
Head Adult Family Home	Adult Family Home	\$35,000	3/7/11	

## 2011 Contract Status Log

3/15/2011 9:22 AM

Agency	Original Contract Amount	Amended	Updated Contract Amount
AC MANAGEMENT	\$300,000		\$300,000
ADAMS AFH	\$63,746		\$63,746
ADULT CARE LIVING OF NE WI	\$97,095		\$97,095
AGING & DISAB RESOURCE CENTER OF BC	\$55,000		\$55,000
AID RESOUCCE CENTER OF WISCONSIN	\$22,500		\$22,500
AMERICAN FOUNDATION OF COUNSELING SERVICES	\$100,000		\$100,000
ANDERSON RECEIVING HOME	\$28,281		\$28,281
ANGELS BY THE BAY DBA VISITING ANGELS	\$33,116		\$33,116
ANGELS TOUCH ASSISTED LIVING	\$1,000,000		\$1,000,000
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	\$250,000		\$250,000
APPLIED BEHAVIOR ANALYSTS LLC	\$10,000		\$10,000
ARNOLD RECEIVING HOME	\$59,691		\$59,691
ARTS AFH	\$28,656		\$28,656
ASPIRO INC	\$3,080,730	\$0	\$3,080,730
AT HOME ANGELS	\$106,858		\$106,858
BELLIN PSYCHIATRIC CENTER	\$10,000		\$10,000
BERGER AFH	\$63,000		\$63,000
BETHESDA	\$10,000		\$10,000
BEYOND ABILITIES			\$0
BIRCH CREEK	\$598,467		\$598,467
BISHOPS COURT	\$547,851		\$547,851
BOLL ADULT CARE CONCEPTS	\$572,772		\$572,772
BORCHERS AFH	\$60,067	\$323	\$60,391
BORNEMANN NURSING HOME	\$87,861		\$87,861
BRAZEAU AFH	\$13,140		\$13,140
BROTOLOC HEALTH CARE SYSTEMS	\$1,011,483		\$1,011,483
BRUNETTE AFH	\$54,360		\$54,360
BRUSS SUPPORTIVE COMMUNITY LIVING	\$271,500		\$271,500
BUSSE AFH	\$66,324		\$66,324
CAPELLE AFH	\$56,532		\$56,532
CAPPS/KALISHEK AFH	\$47,659		\$47,659
CARE FOR ALL AGES	\$163,251		\$163,251
CARRINGTON MANOR ASSISTED LIVING	\$66,567		\$66,567
CASA OF BROWN COUNTY, INC.	\$18,000		\$18,000
CATHOLIC CHARITIES	\$183,600		\$183,600
CENTURY RIDGE, INC.	\$438,960		\$438,960
CEREBRAL PALSY INC.	\$1,422,800		\$1,422,800
CHILDRENS SERVICE SOCIETY	\$25,000		\$25,000
CLARITY CARE INC	\$2,070,869		\$2,070,869
CLINICARE CORPORATION	\$25,000		\$25,000
COMFORT KEEPERS INC	\$400,000		\$400,000
COMMUNITY CARE RESOURCES/PROGRAMS	\$100,000		\$100,000
COMPANION CARE INC	\$90,000		\$90,000
COMPASS DEVELOPMENT	\$1,236,991		\$1,236,991
COUNTRY LIVING	\$436,742		\$436,742
CRESTWOOD HEALTH CARE	\$50,000		\$50,000
DEATHERAGE-VELEKE AFH	\$42,972		\$42,972
DEBAERE AFH	\$67,512		\$67,512
DEER PATH ESTATES, INC.	\$180,000		\$180,000
DORN AFH	\$44,489		\$44,489
DYNAMIC FAMILY SOLUTIONS	\$10,000		\$10,000
EAST SHORE INDUSTRIES	\$62,500		\$62,500
ELSNER AFH	\$22,111		\$22,111
ENCOMPASS CHILD CARE	\$111,172		\$111,172
ENGBERG AFH	\$39,216		\$39,216

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Agency	Original Contract Amount	Amend #1	Updated Contract Amount
ETHAN HOUSE	\$250,000		\$250,000
FAMILIES HELPING FAMILIES	\$3,000		\$3,000
FAMILY SERVICE OF NORTHEAST WI, INC.	\$1,905,531		\$1,905,531
FAMILY TRAINING PROGRAM	\$350,000		\$350,000
FENLON AFH	\$17,256		\$17,256
FRIENDSHIP MANOR INC.	\$362,746		\$362,746
G & I OCHS INC.	\$1,257,018		\$1,257,018
GAUGER AFH	\$32,148		\$32,148
GERI CARE CABIN LLC	\$36,825		\$36,825
GJT LLC	\$63,125		\$63,125
GOLDEN HOUSE	\$92,306		\$92,306
GOLTZ AFH	\$18,940		\$18,940
GONZALEZ AFH	\$73,572	\$2,033	\$75,604
GOODWILL INDUSTRIES	\$71,000		\$71,000
GOODWILL INDUSTRIES DBA BEYOND BOUND(AUTISM)	\$129,822		\$129,822
GRACYALNY, SUE	\$70,000		\$70,000
GRONSETH AFH	\$43,848		\$43,848
HANDISHOP INDUSTRIES INC.	\$5,000		\$5,000
HARMONY LIVING CENTERS LLC	\$116,596		\$116,596
HELPING HANDS CAREGIVERS	\$100,000		\$100,000
HIETPAS AFH	\$18,718		\$18,718
HILL AFH	\$23,858		\$23,858
HOEFT AFH	\$40,812		\$40,812
HOFF AFH	\$61,482		\$61,482
HOME INSTEAD SENIOR CARE	\$388,683		\$388,683
HOMES FOR INDEPENDENT LIVING	\$5,285,205		\$5,285,205
IMPROVED LIVING SERVICES	\$764,655		\$764,655
INFINITY CARE INC	\$202,214		\$202,214
INNOVATIVE COUNSELING(AUTISM)	\$28,452		\$28,452
INNOVATIVE SERVICES	\$11,801,946		\$11,801,946
INTEGRATED COMMUNITY SERVICES(Oct-Sept contract)	\$277,245	\$38,708	\$315,953
INTEGRATED DEVELOPMENT SERVICES	\$10,000		\$10,000
INTERIM HEALTHCARE	\$5,180		\$5,180
INTERIM HEALTHCARE STAFFING	\$40,000		\$40,000
J & DEE INC.	\$1,425,483		\$1,425,483
JACKIE NITSCHKE CENTER	\$150,000		\$150,000
KAKUK AFH	\$30,986		\$30,986
KCC FISCAL AGENT SERVICES	\$4,800,000	\$0	\$4,800,000
KINDRED HEARTS	\$431,745		\$431,745
KLECZKA-VOGEL AFH	\$77,376		\$77,376
KLEIN, DR. (AUTISM)	\$295,020		\$295,020
KUSKE AFH	\$60,517		\$60,517
LAMERS BUS LINES, INC.	\$670,503		\$670,503
LAURENT AFH	\$75,820		\$75,820
LISKA, JOANN	\$5,000		\$5,000
LUTHERAN SOCIAL SERVICES	\$1,907,325		\$1,907,325
LUTHERAN SOCIAL SERVICES-HOMME	\$125,000		\$125,000
LYONS, KATHLEEN	\$135,064		\$135,064
MACHT VILLAGE PROGRAMS INC	\$750,000		\$750,000
MALINSKI AFH	\$34,895		\$34,895
MALONE AFH	\$25,068		\$25,068
MARATHON YOUTH SERVICES	\$10,000		\$10,000
MARLA VIST MANOR ASSISTED LIVING	\$205,800		\$205,800
MCCORMICK MEMORIAL HOME	\$78,108		\$78,108
MCLAREN JACK AFH	\$19,524	\$20,800	\$40,324



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Agency	Original Contract Amount	Amend #	Updated Contract Amount
MEDI-VANS	\$150,000		\$150,000
MELOHN AFH	\$38,004		\$38,004
MHYDUKE COUNSELING LLC	\$5,000		\$5,000
MILQUETTE AFH	\$21,528		\$21,528
MOMMAERTS RECEIVING HOME	\$28,281		\$28,281
MOORE AFH	\$21,876		\$21,876
MOORING PROGRAMS INC	\$40,000		\$40,000
MY BROTHERS KEEPER	\$2,500		\$2,500
MYSTIC HOMES	\$68,730		\$68,730
NEMETZ AFH	\$54,426		\$54,426
NEW COMMUNITY SHELTER*	\$40,000		\$40,000
NEW CURATIVE REHABILITATION	\$1,534,302		\$1,534,302
NEWCAP INC.	\$6,807		\$6,807
NEW VIEW INDUSTRIES	\$27,000		\$27,000
NEW VISIONS TREATMENT HOMES OF WI, INC.	\$75,000		\$75,000
NORTHWEST PASSAGE LTD	\$75,000		\$75,000
NOVA COUNSELING SERVICES	\$20,000		\$20,000
OCONNOR AFH	\$31,212		\$31,212
OPTIONS LAB INC	\$10,000		\$10,000
OPTIONS TREATMENT	\$320,000		\$320,000
ORLICH AFH	\$94,382		\$94,382
OSTAPYUK AFH	\$44,484		\$44,484
PANTZLAFF AFH	\$73,000		\$73,000
PARAGON INDUSTRIES	\$720,000		\$720,000
PARENTEAU AFH	\$41,964		\$41,964
PIANTEK RECEIVING HOME	\$28,281		\$28,281
PNUMA HEALTH CARE	\$200,000		\$200,000
PREVEA	\$47,189		\$47,189
PRODUCTIVE LIVING SYSTEMS	\$569,220		\$569,220
RAVENWOOD BEHAVIORAL HEALTH	\$50,000		\$50,000
REBEKAH HAVEN	\$100,000		\$100,000
REHAB RESOURCES	\$120,000		\$120,000
REM-WISCONSIN II, INC.	\$1,801,680		\$1,801,680
RESCARE WISCONSIN INC	\$24,909		\$24,909
ROGERS AFH	\$35,601	\$3,234	\$38,835
SAMARITAN COUNSELING CENTER	\$75,000		\$75,000
SCHAUMBERG, LAURIE	\$15,618		\$15,618
SCHILLMAN AFH	\$21,924		\$21,924
SCHNEIDER WILLIAM AFH	\$22,548		\$22,548
SCHULTZ AFH	\$102,069		\$102,069
SHORT AFH	\$39,250		\$39,250
SKORCZEWSKI AFH	\$18,660		\$18,660
SLAGHT AFH	\$66,627	\$724	\$67,351
SMET AFH	\$53,194		\$53,194
SOUTHERN HOME CARE	\$50,334		\$50,334
ST. CLAIR AFH	\$19,060		\$19,060
ST. VINCENT	\$397,218		\$397,218
STARR/DINGER AFH	\$23,700		\$23,700
TANZI AFH	\$83,854		\$83,854
TIPLER AFH	\$61,080		\$61,080
TREML, JENNIFER AFH	\$62,508		\$62,508
TREML, CARL AFH	\$39,624		\$39,624
TREMPEALEAU CO HEALTH CARE	\$200,000		\$200,000
TRUDELL AFH	\$43,440		\$43,440
VALLEY PACKAGING INC.	\$21,700		\$21,700

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Agency	Original Contract Amount	Amended	Updated Contract Amount
VERBONCOUER AFH	\$41,635	\$0	\$41,635
VILLA HOPE	\$1,457,487		\$1,457,487
WAUSAUKEE ENTERPRISES	\$22,175		\$22,175
WEBER RECEIVING HOME	\$28,281		\$28,281
WEYENBERG AFH	\$67,811	\$3,456	\$71,267
WILLOWCREEK AFH	\$466,458		\$466,458
WILLOWGLEN ACADEMY	\$30,000		\$30,000
WISCONSIN EARLY AUTISM PROJECT	\$701,025		\$701,025
YU AFH	\$16,198		\$16,198
ZAMBON AFH	\$20,592		\$20,592
ZIELKE, JON AFH	\$32,334		\$32,334
ZIESMER AFH	\$76,453		\$76,453
<b>TOTAL</b>	<b>\$62,173,091</b>	<b>\$69,278</b>	<b>\$62,242,368</b>
<b>2011 Contracts Sent:</b>	<b>176</b>		
<b>2011 Contracts Returned:</b>	<b>167</b>		